

MIGRA0.005.26 Supply and delivery of IT equipment (laptops, mobile phones, printing equipment, servers, UPS, projectors etc...) for the beneficiaries of EU4FAST project in Albania, Bosnia and Herzegovina, Serbia, North Macedonia and Montenegro, in 5 lots

Furniture

1. Description of the contract

The purpose of the contract is to supply and deliver various types of IT equipment such as laptops, desktops, screens, printers, scanners, smartphones, servers, UPS, projectors, and event smartglasses for our beneficiaries in Albania, Bosnia and Herzegovina, Serbia and Montenegro.

2. Number and titles of lots

There are 5 lots in this tender:

Lot No 1: **Various IT equipment for Albania**

Lot No 2: **Various IT equipment for Bosnia and Herzegovina**

Lot No 3: **Various IT equipment for Serbia**

Lot No 4: **Servers and UPSs for Montenegro**

Lot No 5: **Laptops for North Macedonia**

PARTICIPATION CONDITIONS

3. Eligibility and rule of origin

For this contract award procedure, participation is open without limitations. Rule of origin is not applicable to the current procedure.

4. Number of offers

Tenders for only part of a lot will not be considered. Tenderers may not submit a tender for a variant in addition to their tender for the supplies required in the tender documents. In the case of a variant, the evaluation will take place without the variant.

5. Situations of exclusion

Tenderers must provide a signed declaration, included in the tender form for a

DÉBUT DE DÉPÔT

21 Avril 2026

DATE LIMITE DE RÉPONSE

21 Mai 2026

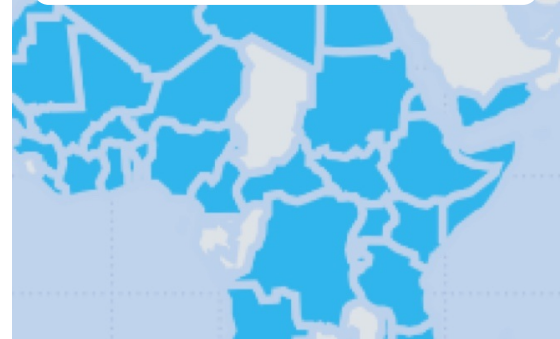
BUDGET DU MARCHÉ

DURÉE DU PROJET

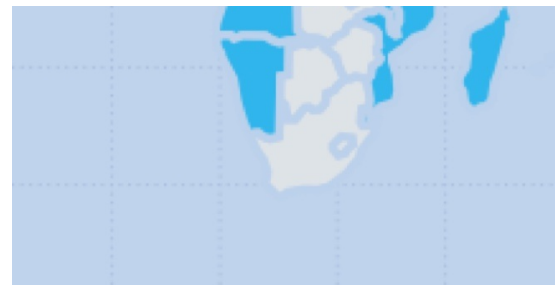
12 Months

Zone d'intervention

Europe and Central Asia



supply contract, that they are not in any of the situations listed in point 2.2.2 of the Guide to Procurement Procedures and Contract Award Rules of **CIVIPOL**.



6. Subcontracting opportunities

Subcontracting is authorised.

7. Performance guarantee

A performance guarantee corresponding to 5% of the contract value will be requested if the total amount of the awarded contract exceeds 150.000 euros.

8. Information meeting and/or site visit

A virtual information meeting will be organised online on **27th April 2026 at 15:00 Paris time** with a view to answering questions on the tender dossier sent in writing or raised at the meeting.

Tenderers willing to attend the meeting should address their request to procurementEU4FAST@experts.civipol.fr so that they can be invited to participate in the meeting. The minutes of the meeting will be notified and available for download by email notification to all tenderers **who have downloaded the tender dossier via the platform e-marchespublics.com** - together with any clarification to written questions not raised at the meeting - no later than **6th May 2026 at 18:00 Paris time**. No further clarification will be provided after this date. All costs associated with attending this meeting will be borne by the bidders.

9. Validity of offer

Tenders are valid for a period of 60 days from the deadline for submission.

10. Planned start date of the contract

Mid June 2026

11. Task implementation period

90 days from contract signature by both parties.

SELECTION AND AWARD CRITERIA

12. Selection criteria

Capacity-providing entities

An economic operator (i.e. candidate or tenderer) may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links it has with them. If the economic operator relies on other entities, it must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. **Furthermore, the data for this third entity for the relevant selection criterion should be included in a separate document.** Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the economic operator relies, become jointly and severally liable for the performance of the contract.

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

1. **Economic and financial capacity of the tenderer** (based on item 3 of the tender form). In case of tenderer being a public

body, equivalent information should be provided. The reference period which will be taken into account will be the **last three financial** years for which accounts have been closed.

The selection criteria for each tenderer are as follows:

- For lot 1: the average annual turnover of the tenderer must exceed 30.000 €
- For lot 2: the average annual turnover of the tenderer must exceed 25.000 €
- For lot 3: the average annual turnover of the tenderer must exceed 20.000 €
- For lot 4: the average annual turnover of the tenderer must exceed 180.000 €
- For lot 5: the average annual turnover of the tenderer must exceed 15.000 €

If the tenderer submits an offer **for several lots**, its annual turnover must exceed the combined requirements for each lot. (example: if an offer is submitted for lots 1, 2 the combined average turnover of the tenderer must exceed $30.000 + 25.000 = 55.000$ €, if an offer is submitted for lots 3 and 4 the combined average turnover of the tenderer must exceed $20.000 + 180.000 = 200.000$ €, if an offer is submitted for all lots, the combined average turnover of the tenderer must exceed 270.000 euros)

2. Professional capacity of the tenderer (based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

- at least **3** staff currently work for the tenderer in fields related to this contract regardless the number of lots the tenderer is submitting an offer for.

3. Technical capacity of tenderer (based on items 5 and 6 of the tender form). The reference period which will be taken into account will be **the last five** years preceding the submission deadline.

- **For lot 1:** the tenderer must have delivered similar supplies (IT equipment and/or smartphones) under at least **1 contract** with a budget of at least 10.000 € which was implemented at any moment during the following period: 2021 to date.
- **For lot 2:** the tenderer must have delivered similar supplies (IT equipment and/or smartphones) under at least **2 contracts each** with a budget of at least 5.000€ which were implemented at any moment during the following period: 2021 to date.
- **For lot 3:** the tenderer must have delivered similar supplies (IT equipment and/or smartphones) under at least **2 contracts each** with a budget of at least 7.500€ which were implemented at any moment during the following period: 2021 to date.
- **For lot 4:** the tenderer must have delivered similar supplies (IT equipment) under at least **2 contracts each** with a budget of at least 100.000 € which were implemented at any moment during the following period: 2021 to date.
- **For lot 5:** the tenderer must have delivered similar supplies (IT equipment) under at least **1 contract** with a budget of at least 5.000 € which was implemented at any moment during the following period: 2021 to date
- If the tenderer submits an offer for **2 lots**, the tenderer must have delivered similar supplies (IT equipment) under at least **2 contracts each** with a budget of at least 20.000 € **each** which were implemented at any moment during the following period: 2021 to date.
- If the tenderer submits an offer for **3 lots**, the tenderer must have delivered similar supplies (IT equipment) under at least **3 contracts each** with a budget of a least 40.000€ each which were implemented at any moment during the following period: 2021 to date.
- If the tenderer submits an offer for **4 lots**, the tenderer must have delivered similar supplies (IT equipment) under at least **2 contracts each** with a budget of a least 65.000€ **each** which were implemented at any moment during the following period: 2021 to date.
- If the tenderer submits an offer for **all 5 lots**, the tenderer must have delivered similar supplies (IT equipment) under at least **3 contracts each** with a budget of a least 80.000€ which were implemented at any moment during the following period: 2021 to date

This means that the contract the tenderer refers to could have been started at any time during the indicated period but it does not

necessarily have to be completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to supply contracts completed within the reference period (although started earlier) or to supply contracts not yet completed. Only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (statement or certificate from the entity which awarded the contract, proof of payment) also detailing its value. If a tenderer has implemented the supply contract in a consortium, the percentage that the tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the supplies provided if the selection criteria relating to the pertinence of the experience have been used.

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference.

13. Award criteria

Prices

SUBMIT AN OFFER

14. How can I obtain the tender documents?

Tender dossier is available for download via the platform e-marchespublics.com (<https://private.e-marchespublics.com> - Reference **1157952**). Registration on this platform is **completely free of charge**. Tenders must be drawn up using only the standard tender form for supply contracts included in the tender dossier, the provisions and format of which must be strictly adhered to.

Tenderers may submit their questions by logging into the section dedicated to this tender procedure on the e-marchespublics.com platform, selecting the 'Question' tab before 6th of May 2026 at 18:00. Civipol has no obligation to provide clarification after this date.

Any clarifications to the tender documents will be notified and available for download by email notification to all tenderers **who have downloaded the tender dossier via the platform e-marchespublics.com** (<https://private.e-marchespublics.com> - Reference **1157952**),

15. Deadline for submission of tenders

21st May 2026 at 12h00 Paris time.

Any offer received after the deadline will not be considered.

16. Opening of tenders

Tenders will be opened online in public on 21st May 2026 at 14h00 Paris time by the committee appointed for this purpose. Minutes will be taken by the committee and will be available on request. Tenderers willing to participate in the online public opening should address their request to procurementEU4FAST@experts.civipol.fr so that they can be invited.

17. Language of the procedure

All written communications under this call for tenders must be in English.

18. Legal basis

CIVIPOL's Guide to Procurement Procedures and Contract Award Rules.